

Project Management

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Cihan University
Business Administration Department
Mr. Mustafa Alsaigh

Course Objectives

- ▶ To provide participants with:
 - An awareness of the importance of applying good practice Project Management in projects of any size.
 - An understanding of essential elements, including the Leadership Role of the Project Manager, Project Planning, Risk Management and Stakeholder Engagement.
 - An understanding of the principle elements of design control to be applied within projects.

Project

Unique process consisting of a set of coordinated and controlled activities with start and finish dates, undertaken to achieve an objective conforming to specific requirements, including constraints of time, cost, quality and resources”

Project Management

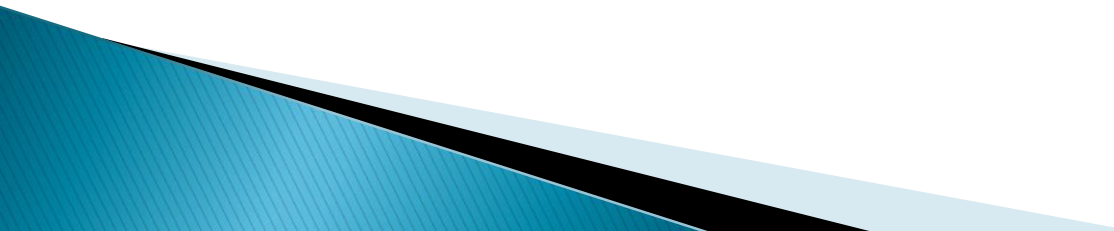
- ▶ The art of organising, leading, reporting and completing a project through people



Projects consist of three

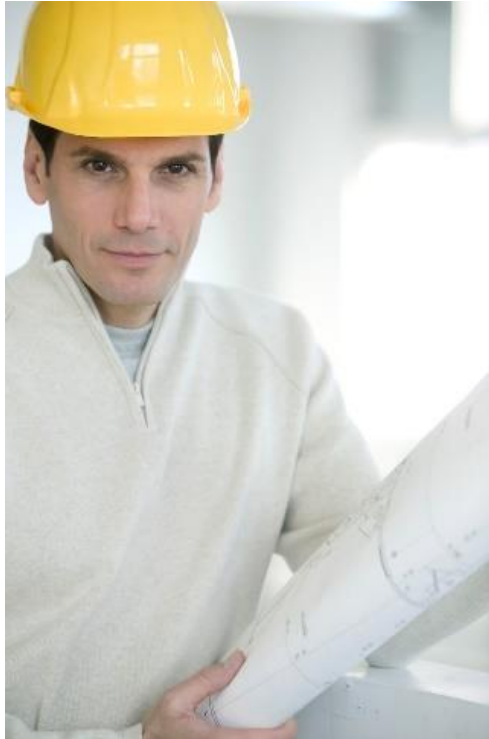
1. A Project is a planned set of activities
2. A Project has a scope
3. A Project has time, cost, quality and resource constraints

What is Project Management?

- ▶ A project is a planned undertaking
 - ▶ A project manager is a person who causes things to happen
 - ▶ Therefore, project management is causing a planned undertaking to happen.
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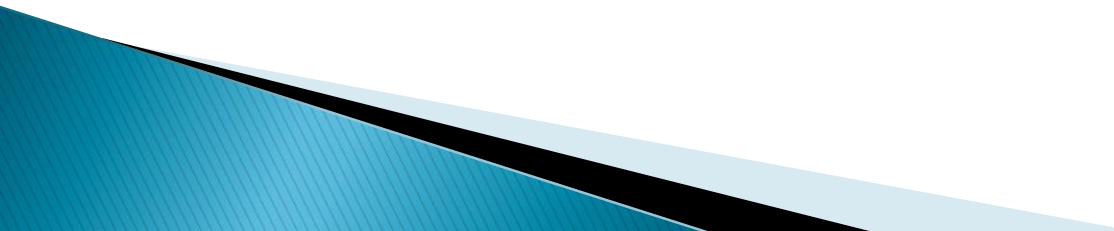
Exercise 1

- ▶ Write down three attributes of a good Project Manager

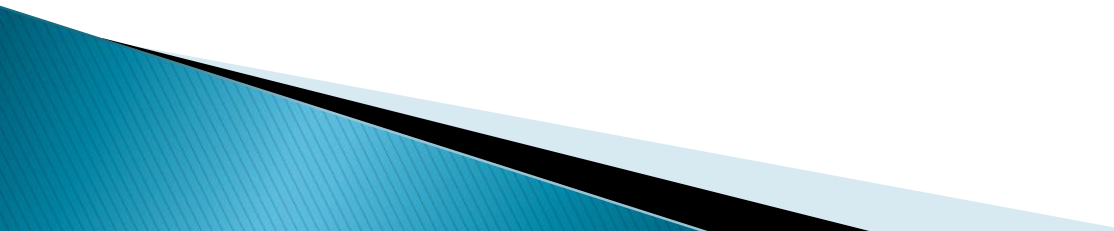


Project Manager Role

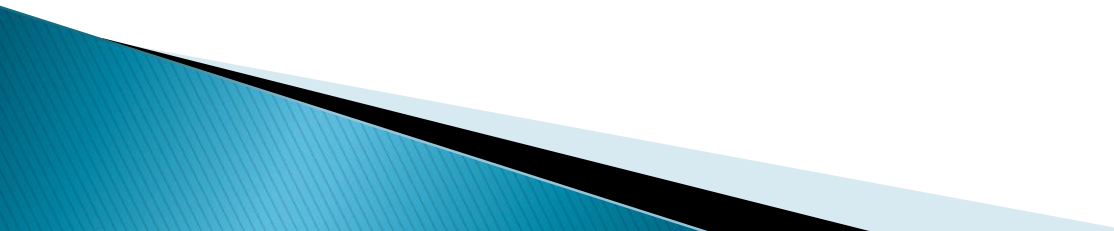
A Good Project Manager

- Takes ownership of the whole project
 - Is proactive not reactive
 - Adequately plans the project
 - Is Authoritative (**NOT** Authoritarian)
 - Is Decisive
 - Is a Good Communicator
 - Manages by data and facts not uniformed optimism
 - Leads by example
 - Has sound Judgement
 - Is a Motivator
 - Is Diplomatic
 - Can Delegate
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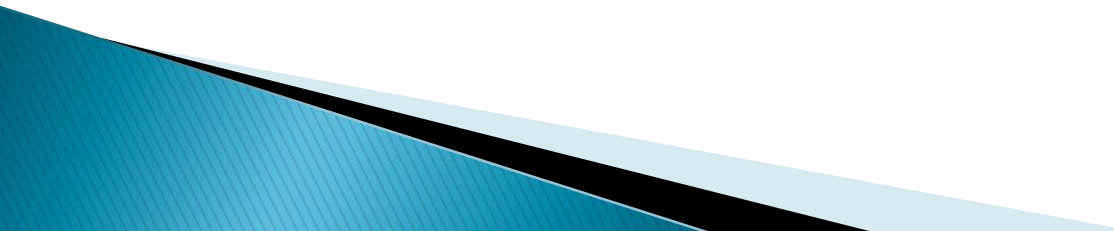
Key Skills of Project Managers

1. Project Management Fundamentals
 2. Business Management Skills
 3. Technical Knowledge
 4. Communication Skills
 5. Leadership Skills
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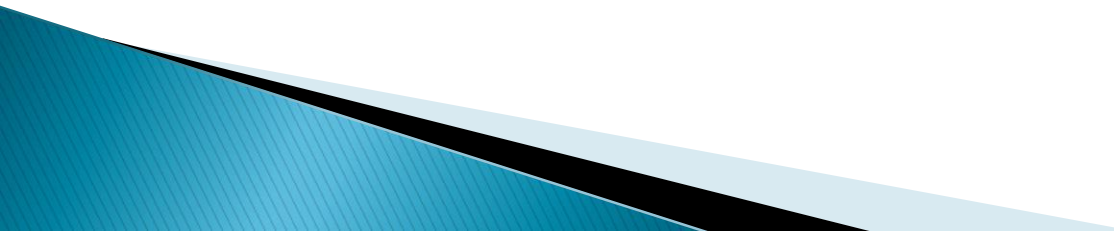
What Exactly Is a "Successful" Project?

- ▶ **Delivered as promised** Project produced all the stated deliverables.
 - ▶ **Completed on-time** Project completed within the approved schedule.
 - ▶ **Completed within budget** Project completed under the approved budget.
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- ▶ **Delivered quality** Project deliverables met all functional, performance, and quality specifications.
 - ▶ **Achieved original purpose** The project achieved its original goals, objectives, and purpose.
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The important of planning to make the distinction for several reasons

- ▶ **Logistically**, before you develop a detailed and complete project plan, you need to know the parameters and boundaries for the project.
 - ▶ **Politically**, you need to know the key stakeholders (project purpose, goals, objectives, and success criteria)
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Cont...

- ▶ **Practically**, the work to properly define a project
 - ▶ **Historically**, people have learned that detailed project planning and general project management are inefficient.
 - ▶ **Financially**, effective execution of the project definition process enables the organization to leverage portfolio project management processes.
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