

# Gullan Rebwar Mohammed



## Contact

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- Sulaymaniyah, Iraq

## Education

- Bachelor of Arts in English Language and Literature** - Cihan University of Sulaimaniya, College of Language (2019 – 2023)  
(Graduated in the top 4 students of the class)

## PROFESSIONAL PROFILE

Motivated and detail-oriented professional with over a year of experience in hospitality, skilled in communication, organization, and guest relations. Holds a Bachelor's degree in English Language and Literature, with a passion for writing, research, and academic development. Seeking to apply both professional experience and academic knowledge in educational or literary opportunities

## EXPERIENCE

- Oct 2023 – Dec 2023  
*Transcriber at **Appen Company***
- Feb 2024 – Dec 2024  
*Front Desk Receptionist at **Copthorne Hotel Baranan (Faruk Holdings)***
- Dec 2024 – Aug 2025  
*Front Desk Receptionist at **Grand Millennium Hotel Sulaimani (Faruk Holdings)***
  - Handled guest check-in/out for 200+ rooms with high guest satisfaction scores.
  - Trained four new members on Opera PMS.
- Aug 2025 – Present  
*Guest Relations Executive at **Grand Millennium Hotel Sulaimani (Faruk Holdings)***
  - Implemented solutions to streamline front desk and guest relations operations.
  - acted as the primary point of contact for VIP and high-profile guests.

## LANGUAGES

Kurdish (NATIVE)	Fluent
English	Fluent (C1)
Arabic	Intermediate (B2)
Korean	Intermediate (B1)
French	Basic

## SKILLS

Microsoft Office  
Opera PMS System  
Research  
Translation  
Leadership & Teamwork  
Communication & negotiation  
Problem solving & multitasking  
Time management  
Attention to detail  
Adaptability  
Administrative Proficiency

## ACHIEVEMENTS

- Human Resources Management - 2023
- Millennium & Copthorne Hotels “Welcome to Our World” Program - 2024
- Grooming & Hygiene Training - 2024
- Decode Our Culture Program- 2025