

NAWAL ADEL IBRAHIM

Doctors City, Sulaymaniyah, Iraq

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Professional Summary

A highly motivated law graduate, ranked top of my class at Cihan University – Sulaymaniyah. I bring strong communication, adaptability, and technology skills, with proven ability to learn quickly and work effectively within teams. Dedicated to ongoing professional growth, aiming to pursue a master's and doctorate in law while contributing meaningfully in legal and administrative roles.

Key Skills

- Microsoft Office
 - Time Management
 - Collaboration & Teamwork
 - Multitasking
 - Attention to Detail
 - Communication & Adaptability
 - Legal Research & Translation
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Work Experience

Legal Officer

Legal Department, Cihan University – Sulaymaniyah

July 2025 – Present

- Provide legal consultations and support across university departments
- Draft and review legal documents and official communications

Admission and Registration Coordinator

Cihan University – Sulaymaniyah

August 2024 – Present

- Support student admissions and academic records
- Assist with registration procedures and student services

Freelance Lawyer

Judicial Court of Sulaymaniyah

March 2024 – Present

- Represent clients and manage court-related documentation
- Conduct legal research and prepare case files

Program Director Assistant

Kurdistan Save the Children (KSC)

June 2024 – September 2024

- Supported program planning and coordination
- Assisted with administrative tasks and field logistics

Lawyer

Heaven Justice Company

February 2024 – June 2024

- Worked on case preparation and client interaction
- Contributed to legal documentation and research

Translator

Kurdsat Broadcasting Corporation

August 2019 – May 2020

- Translated live content and scripts across Kurdish, Arabic, and English
- Collaborated with editorial and production teams

Education

Bachelor of Law

Cihan University – Sulaymaniyah

2022 – 2023

- Graduated Top of Class

Languages

- Kurdish (Native)
- Arabic (Fluent)
- English (Fluent)
- Turkish (Intermediate)

References

Available upon request.